

Dear parent/carer

During the current national lockdown as of tomorrow (6/1/21) Home Learning will be via the online learning platform Microsoft Teams

Last term all parents were asked to download Teams and set their child/children up with a password. Please see below for a reminder of how to do this:

- 1) Download 'Microsoft Teams' onto your PC/laptop/device. If using a PC/laptop, you can search for 'Microsoft Teams' using google and then downloading it onto your desktop. If using a device, you can search for 'Microsoft Teams' through the app store (Apple) and google play (Andriod).
- 2) Login in using your child's email address and password (please see attached).
- 3) The first time that you login, you will be prompted to change your password. It is your responsibility to make note of the new password as school cannot access this once changed.

Please can you ensure your child is set up with a login and password? If you have any problems with this please contact the school office

Thank you for your continued cooperation and support.